



Suman Moudgil

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Jalandhar, Punjab
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Key Skills

Excellent with children

Communication skills

Strong work ethic

Professionalism

Experience

Worked at Guru Nanak Public School (three years)

Working at C.T Public School (2005-present)

Responsibilities

- Conveyed lessons to various students in accordance with the course curriculum.
- Prepared lesson plans, activities and tests for students. Evaluated students' performance in class and their attendance.
- Assigned homework and additional activities to the students for their improvement.
- Participated and prepared students for quiz bees and academic competitions.
- Taught different aspects of English such as Grammar, Writing and Pronunciation.
- Provided advice and counselling to individuals regarding English related issues.

- Evaluated the performance of each student in terms of fluency in English.
- Prepared reports of students' performance.

Personal Qualities

Good listening skills

Planning and organisational skills

Patience

Education

- Master of Arts in English
- Bachelor of Education

Achievements

The Best House master

Assembly Coordinator.

Believe in giving my best in teaching.

Appreciation from parents and higher authorities

Coordinated many school events and won many positions.